

Trinity Valley Lutheran Parish

Gilman | Spring Lake | St. John's
715-778-5935
Spring Valley, Wisconsin

Meeting Details:

Date: April 27, 2025

Time: Following church

Location: Gilman Lutheran Church

Council Members in Attendance:

Gilman	Spring Lake	St. John's
<input checked="" type="checkbox"/> Cheri Jacobson	<input checked="" type="checkbox"/> Cindy Jensen	<input type="checkbox"/> Karen Gunderson
<input type="checkbox"/> Darryl Klawitter	<input checked="" type="checkbox"/> Dale Place	<input checked="" type="checkbox"/> Marsha Brunkhorst
<input checked="" type="checkbox"/> Jeremy Johnson	<input checked="" type="checkbox"/> Jessica Hanson	<input checked="" type="checkbox"/> Monica Shafer
OTHER ATTENDEES:		
<input checked="" type="checkbox"/> Pastor Bob	<input checked="" type="checkbox"/> <u> Kay Place </u>	<input type="checkbox"/> _____

Opening

Call to Order	Meeting was called to order at 10:11.
Agenda	Motion: Marsha made a motion to approve the agenda. Second: Dale seconded the motion.
Opening Prayer:	Pastor Bob lead council in prayer.
Secretary's Report	<p>Discussion: -No Discussion</p> <p>Action/Follow-Up for Next Meeting: -None</p> <p>Motion: Dale made a motion approving the minutes from the March 2, 2025, meeting. Second: Cindy seconded the motion. Vote:</p>
Treasurer's Report	<p>Discussion: -Should be through February -This is what is printed from QuickBooks, and it's much easier; previously, Kay was doing it manually -thinking this will be easier when it comes to budgeting -Collected about 1/3 of our money and spent about 1/3 of our money, which tracks. -66600—copier account, will come into play when we discuss the printer/copier later on -\$651.99 is what we paid October, November, December, payment made in February</p>

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	<p>Action/Follow-Up for Next Meeting: -None</p> <p>Motion: Cindy made a motion to approve the treasurer's report. Second: Dale seconded the motion.</p>
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Old Business

Background Checks	<p>Discussion: -Pastor will complete in August of 2025 for next year.</p> <p>Action/Follow-Up for Next Meeting: -None</p>
Office Update	<p>Discussion: -they are looking at June/July -we can pick a date; the biggest task we have is that we need volunteers to move everything out of the office -Pastor to library and Brandie to nursery -EVERYTHING needs to get cleared (walls, rooms) -Library will need to be cleared out some to accommodate for Pastor Bob -should be a 2 week project -JUST the three office rooms -Does St. John's only have church once that month, so then we don't disrupt church? -start Monday after second week in June (8th is the Sunday, 9th is Monday) -we will have to figure out boxes, tables, etc. for the move and where to go -colored painter's tape for what room, but ALSO BETTER organization</p> <p>Action/Follow-Up for Next Meeting: -Jessica will let Karen know the timeline -Brandie, Jessica and Pastor Bob will do a "staff meeting" to plan/organize -Jessica will also coordinate with Brandie</p>
Tax Issues	<p>Discussion: -a reconciliation issue</p>

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	<p>-meeting is being scheduled: Sharon, Marsha and Brandie -bank accounts have not been changed yet, because Brandie's has not received all the banking information -we do not need to change any signatures; we only need the list and the meeting minutes to show we will be ALL under 1 EIN number.</p> <p>Action/Follow-Up for Next Meeting: -AT YOUR CHURCH COUNCIL MEETINGS, MAKE SURE <u>EVERYONE</u> HAS RESPONDED TO BRANDIE WITH INFORMATION.</p>
Church Trac	<p>Discussion: -met on Wednesday looking into this -initially, we were thinking we would move away from Church Trac, but now looking at how we can maximize on what we're paying for -then, looking at features of what we could add -\$540/year locked in -texts are \$0.03; if we updated, it would decrease to \$0.01 -updating information -Gilman recently did this (in last 5 years) -slip into the bulletin to write information and have a drop box/basket; then once we get those members, we can follow up with the ones who have not attended/connected with -in Church Trac, we have the ability to do attendance in Church Trac -Are we okay with putting the insert in the bulletin? Plan to do that—then could put in Newsletter with a link to complete -a sheet that can be ripped out of bulletin so it is not lost.</p> <p>Action/Follow-Up for Next Meeting: -Monica will create a form and send to Brandie</p>
Attendance Sheets	<p>Discussion: -there is no space to add anymore information slots -attendance sheets are not getting back to St. John's</p> <p>Action/Follow-Up for Next Meeting: -None</p>
Portico	<p>Discussion: -still working with Portico -Pastor hoping to get this nailed down this week</p>

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	<p>Action/Follow-Up for Next Meeting: -None</p>
Handy Andy Park	<p>Discussion: -Kay took care of this -4th Sunday of each month -Spring Lake: June -St. John's: July -Gilman: August -in the event of inclement weather, St. John's is the back-up</p> <p>Action/Follow-Up for Next Meeting: -None</p>

New Business

Graduation Service	<p>Discussion: -May 4th -checks vs. cash -Cash was determined Motion: Dale made motion to give \$50 cash to graduates in a card. Second: Cheri -plan for if they do not show: -kids need to get their bios in</p> <p>Action/Follow-Up for Next Meeting: -Monica will bring 10 cards for graduation -Pastor Bob will look into cakes (cookies from Easter, if we paid, did we get a refund?)</p>
Printer	<p>Discussion: -talked a few times in past, and we've tables a few time -Brandie, Luann and Marsha met with EO Johnson rep to discuss what we actually need and the cost -we own our machine, but there are NO more parts to fix our machine -our current contract is we pay for our copies -our past is about 18,000 per quarter, black and white -color is about 1500 per quarter (\$0.1169) -he assumed we wanted what we had; the biggest importance was the stapler; we did not need the fax.</p>

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	<ul style="list-style-type: none">-if cost savings, would go down to two drawers-Marko and other companies talked to.-they have a refurbished machine (which is what we bought last time)-available because when HSHS had closed, they had just had new machines and when they closed the machines went to the warehouse in Wausau-if we go with refurbished, price per copy goes down plus a lease payment (\$580/quarter).-we budgeted \$2500 per year-Marko:<ul style="list-style-type: none">-slower machine, but brand new-about \$600 a quarter-EO Johnson brand new is about \$700 a quarter-EO Johnson service is very good, typically under 24 hours-they will go through all the training with Brandie and Jessica to make sure they know all the features of our current machine <p>Action/Follow-Up for Next Meeting:</p> <ul style="list-style-type: none">-None <p>Motion: Marsha made a motion to purchase the refurbished EO Johnson at \$4,300 outright and \$96/month for service base and EO Johnson will take the old machine away. Second: Dale seconded in the motion. Vote: Council members voted unanimously in favor.</p>
Summer Office Hours and Volunteers Brandie Vacation	<p>Discussion:</p> <ul style="list-style-type: none">-go down to Monday, Tuesday, Wednesday 8-12-Brandie looking to have some additional time off-Brandie was hoping for Mondays-we've had volunteers for Mondays and to cover Brandie's vacation in August-15 volunteer days for summer-Google Sheets to sign up-duties<ul style="list-style-type: none">-unlock doors-answer phone-be nice to people <p>Action/Follow-Up for Next Meeting:</p> <ul style="list-style-type: none">-put this in the newsletter

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	<ul style="list-style-type: none"> -let people volunteer in congregation because we typically get same people, but at least we've tried -put in bulletin, Facebook, Pastor will announce at service
Digital Sign	<p>Discussion:</p> <ul style="list-style-type: none"> -Dale contacted by someone in EC; saw our sign we had in front of St. John's -he expressed interest in doing a digital sign for us up at some point -it would be reprogrammable so change -by end of summer so we know cost and then could explore for budgeting <p>Action/Follow-Up for Next Meeting:</p> <ul style="list-style-type: none"> -Dale will get info and share with up next meeting

Round Table

Malawi Sunday	<p>Discussion:</p> <ul style="list-style-type: none"> -Pastor looking at doing this <p>Action/Follow-Up for Next Meeting:</p> <ul style="list-style-type: none"> -None
Bibles and Brewery	<p>Discussion:</p> <ul style="list-style-type: none"> -conversations with Half Fast Brewery about doing this -do it on a day they are not typically open so it can be specifically dedicated to this <p>Action/Follow-Up for Next Meeting:</p> <ul style="list-style-type: none"> -Pastor will follow up with Bibles and Brewery
Worship on Facebook Live	<p>Discussion:</p> <ul style="list-style-type: none"> -we do not have internet at Spring Lake or Gilman -funerals and weddings -Sunday morning worship -discussion of if people don't come, we lose offering <p>Action/Follow-Up for Next Meeting:</p> <ul style="list-style-type: none"> -more exploration around this
Large Print Bibles	<p>Discussion:</p> <ul style="list-style-type: none"> -Pastor Bob asking for \$500 to buy a case of large print bibles for outreach of those who are homebound that need large print

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	Action/Follow-Up for Next Meeting: -None Motion: Cindy made motion to approve \$500 to purchase large print bibles for Pastor's outreach Second: Jeremy seconded the motion.
New Council Info In Newsletter	Discussion: -Kay requested that we do new church council members in the newsletter Action/Follow-Up for Next Meeting: -Pastor will follow up with Brandie tomorrow

Next Council Meeting:

Date: June 22nd

Time: after church

Location: Handy Park with St. John's as back up

Closing

Adjourn	Motion: Cindy made a motion to adjourn (11:28) Second: Marsha seconded the motion.
Prayer	Pastor Bob lead council in the Lord's Prayer.