

Trinity Valley Parish Council Minutes  
April 14, 2024 10:00 AM

Attendance: Phil Verges, Jessica Hanson, Cindy Jensen, Dale Place, Pastor Bob, Karen Gunderson, Marsha Brunkhorst, Kay Place

**Call To Order:** Dale called the meeting to order at 10:22am

**Agenda** – Karen made a motion to approve, Phil 2<sup>nd</sup>, all approved, motion carried.

**Opening Prayer**

**Secretary Report-**

- Review of March Minutes:
  - Clarify the balance was at the end of February under Treasurer Report
  - Typo correction of the word ‘until’ under Treasurer Report
  - Phil made a motion to approve with the corrections listed above. Cindy 2<sup>nd</sup>, all approved, motion carried.

**Treasurer Report**

- Balance as of the end of March: \$30,047.57
  - Marsha noted that there was a difference of \$200 and Kay explained that the report was a mix of the bank statement added with the notes of checks/bills paid.
- Karen made a motion to approve, Marsha 2<sup>nd</sup>, all approved, motion carried.

**Old Business**

- **Call Committee Update:** Updated provided by Cindy:
  - Will select the questions to ask candidates. TBD on next meeting date.
- **Pastor Extension**
  - Extended to the end of the 2024 year in anticipation that September would be the earliest a pastor will be called.
- **Parish Treasurer**
  - Currently Kay Place is the Treasurer.
  - Phil made a motion to nominate Kay Place as the Treasurer. Cindy 2<sup>nd</sup>, all approved, motion carried.
- **Background Checks**
  - Need to be completed by September for all who work with youth (<18yrs old)

**New Business**

- **QuickBooks in Office**
  - Karen made a motion to move ahead with QB Online Pro (to have all 4 entities) and explore other options in the upcoming year and Brandie Regenscheid to take over the primary ownership of the QuickBooks account, Marsha 2<sup>nd</sup>, all approved, motion carried.
  - Cindy, Marsha, Brandie, Kay, Jess- to set up a time with QBs

- **Synod Assembly Registration closes April 26**
  - Pastor to get the information for all attendees and will pay with Parish
  
- **Services at Handy Andy Park**
  - June-Spring Lake, July-Gilman, August-St. John's
  - Marsha made a motion to host services at Handy Andy Park the last Sunday of the Summery Months (June, July, & August). Cindy 2<sup>nd</sup>, all approved, motion carried.
  
- **Need a Signer at Bank for Parish Checks**
  - Karen made a motion for Marsha & Kay to be the signers of the parish account and remove Phil Hennemanns. Phil V. 2<sup>nd</sup>, all approved, motion carried.
  
- **Brandie & Jess Compensation**
  - Marsha made a motion to approve the raises that were promised and to start with Annual Reviews for Parish Staff (Office people and pastor) in September. Phil 2<sup>nd</sup>, all approved, motion carried.
  
- **Wednesday Services Time Moved to 6PM**
  - Karen made a motion to move the Wednesday evening services in the Summery months (June, July, & August) to 6pm & make a banner, Phil 2<sup>nd</sup>. All approved, motion carried.
    - Brandie & Jess to look into a banner
  
- **St. John's Key to the Church**
  - Review Marsha's list (given from the office) of who has keys.
  - Marisha will send an email to Gilman & Musicians and CC Bookkeeper (Brandie) to know who has the keys to buildings & the office.
  
- **Meeting Minutes**
  - Reminder to send minutes to Bookkeeper & Office

### **Round Table**

- Parish meetings quarterly. Can be increased if needed.

**Next Council Meeting-** Sunday June 2 after church at Gilman

**Adjourn:** Marsha made motion to adjourn , Phil 2<sup>nd</sup>, all approved, motion carried.

Meeting adjourned at 11:32 pm